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Regulated by the Bar Standards Board

### **THE SERVICE YOU AND YOUR CLIENTS CAN EXPECT**

I very much looking forward to working with you and your clients.

#### **My services**

I shall provide you and your clients with specialist expert advice and advocacy and deliver a first-class service.

#### **Your free sounding board**

If you think I might be able to assist you in any way, please just call me. Feel free to simply “pick my brains” or to use me as a “sounding board”. I will always do my best to help and, rest assured, you will not be charged anything unless and until you have agreed to formally instruct me.

#### **Delivering my advice**

I am happy to advise in person, by video, over the telephone or in writing. Where I provide advice in person, by video or over the telephone I can also provide a written note of that advice for future reference.

#### **My ways of working**

I shall do my best to respond to all calls and emails with 24 hours.

I shall do my best to provide my advice and carry out any required drafting within 7 days of receiving instructions.

I will meet all deadlines agreed between us.

#### **Terms**

I provide my services on the Bar Council’s current Standard Conditions of Contract for the Supply of Legal Services by Barristers.

#### **How and when you can reach me**

Landline: 0117 925 8978

Mobile: 07718 883094  
Email: [andrew.marsden@commercialchambers.org](mailto:andrew.marsden@commercialchambers.org)

You are welcome to contact me at any time between 9am and 6pm on Monday to Friday.

### **Review and feedback**

I have learned that each of my instructing solicitors (and their clients) is unique in terms of the way that they like to work with barristers. Please let me know how you think we might establish an effective and collaborative working relationship. Just let me know what works best for you.

### **Fees**

It is important to be clear, open and straightforward about fees. I am happy to work on hourly rates, on agreed fixed fees or up to an agreed cap on fees. There will be no hidden charges. I will bill you regularly. In return, I ask that you ensure their prompt payment.

### **Publications and videos**

This may be the first time that your clients have been involved in a legal dispute and, if so, they might find an “infographic” that I have produced explaining the various stages in the litigation process helpful. You can download a copy from [here](#). Feel free to pass it on.

I publish various guides to the law in the areas of my specialist expertise which you and your clients might find helpful. They can be downloaded from [here](#).

I also produce various videos which you and your clients may find helpful as introductions to the areas in which I practice. They can be viewed [here](#).

Again, please feel free to share these links with your colleagues and clients.

### **Staying in touch**

We will obviously work closely together on the current matter but, after it has concluded, I would like to stay in touch with you. Please connect with me on LinkedIn, follow me on Twitter [@ComCham1](#) and send me an email with your contact information and I shall make sure I keep in contact with you regularly.

Andrew Marsden BA; BCL (Oxon); Barrister